

CALL FOR ASSOCIATE EDITORS

General

Associate Editors of the *Journal of NeuroInterventional Surgery (JNIS)* will be members of an editorial leadership team, whose overriding goal is to advance the mission of *JNIS*: to continue as a respected forum for promoting clinical science and best practice in neurointerventional surgery and meet the needs of an expanding SNIS membership. Associate Editors may be responsible for solicitation of specific content, including reviews, commentaries, editorial opinions and supplements. Associate Editors manage submitted manuscripts through the process of reviewer selection, coordination of reviews and initial editorial decisions. Associate Editors are also expected to encourage potential authors to contribute to the journal through the submission of clinical trials, original research and directed commentaries.

Requirements

- The term of the Associate Editorship is 3 years, subject to the discretion of the EIC.
- Final selection of the Associate Editors will be made by the *JNIS* EIC with input, if requested, from the *JNIS* Management Committee.
- AEs will report to the *JNIS* EIC
- The AEs will make a full conflict of interest disclosure annually, with updates as needed.
- All AEs must be Senior Members of SNIS and/or ESMINT

Responsibilities

- The AEs agree to participate in editorial conference calls and face-to-face meetings to discuss strategies for soliciting papers, reviews of papers in the pipeline and other editorial matters.
- The AEs will promote and serve as ambassadors for the *JNIS* both inside and outside of the SNIS.
- The AEs will assist the EIC in working (with the publisher) toward maintaining or growing the journal's impact factor.
- The AEs will actively solicit manuscripts from potential authors in areas to be strategically defined by the EIC and SNIS.
- The AEs are responsible for authoring or co-authoring commentaries, reviews and editorial columns when assigned.
- The AEs will assist the EIC in developing and maintaining the roster of manuscript peer reviewers, particularly in new areas where there may not be sufficient current representation in the reviewer pool.

- The AEs may assist the EIC, the SNIS, or the Publisher in exploring innovative ways to expand the journal's reach and interactivity using its website, e.g., development of video components, podcasts, social media, etc.
- The AEs will be actively involved in the strategic direction and editorial policies of the journal. Any ideas for new content or sections are welcome.
- The AEs will work with the publisher and EIC in maintaining editorial schedules and deadlines.
- The AEs will use the web-based manuscript submission and peer review system provided by the publisher and will direct all journal-related work through the manuscript submission and peer review system.
- The AEs will work with the publisher and EIC to develop and implement policies, procedures and practices to increase efficiencies and expedite review, notification and publishing time.

To apply for the position of Associate Editor of *JNIS*, please send your CV and a cover letter outlining your interest in serving in this capacity to Marie Williams Denslow williams@snisonline.org by October 17, 2022.